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Social Science Division

Division Minutes

8-22-2019

Social Science Division meeting minutes 08/22/2019

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Division of Social Science
University of Minnesota
Morris, MN

****Approved 11-5-19****

August 22, 2019

Division Meeting Minutes

9:30 a.m. Reception/Meet and Greet, Location, 10:00 a.m. Division Meeting

Faculty in Attendance: Joseph Beaver, Cyrus Bina, Ed Brands, Sheri Breen, Dave Brown, Emily Bruce, Rebecca Dean, Satis Devokota, Bart Finzel, Farah Gilanshah, Steve Gross, Sandra J. Gutierrez (post-doc), Marissa Holst, Elliot James, Tom Johnson, Seung-Ho Joo, Arne Kildegaard (chair), Tim Lindberg, Leslie Meek, Kerry Michael, Ben Narvaez, Christina Ortiz, Bibhudutta Panda, Heather Peters, Roger Rose, Jennifer Rothchild, Dennis Stewart, Kevin Whalen, and Lauri Wyum.

Student Representatives in Attendance: Katt Bergstrom (Anthropology), Brenna Rubendall (Human Services), Claire Larson (Psychology), and Lexi Dant (Sociology).

Faculty Excused: Steve Burks (sabbatical), Jennifer Deane, Roland Guyotte, and Clement Loo.

Student Representatives Not in Attendance: Lingyu Zhong (Econ/Mgmt), Griffen Northrop (Environmental Studies), Dylan Brunetti (History), and Wyatt Anderson (Political Science).

The Meeting was called to order at 10:00 a.m. by Division Chair, Arne Kildegaard.

1. Visitors: Chancellor Behr, Interim VCAA Ericksen, and Interim VC of Enrollment Management Bert

Chancellor Michelle Behr began by welcoming everyone back to campus, and thanking those who attended yesterday's Opening Convocation. She is expecting a busy fall with multiple Administrative Searches being launched: Vice Chancellor of Academic Affairs, Athletic Director, Office of the Registrar Director, and Director for Communications and Marketing. She went on to explain the Director of Admission search will begin during Spring semester, as that timing is better for those in that field.

Dean Janet Ericksen invited everyone to the Welcome Back picnic to be held at 4pm today at the WCROC Horticulture Display Gardens. If you need directions for a ride, make sure to ask your colleagues or call Janet's Office.

Dean Ericksen invited folks to watch for Strategic Planning sessions this year. The sessions will offer a variety of topics, but will reinforce and build on the Fall Professional Development Day "Strategic Planning Discussion" session. The dates and times will be announced shortly – they are currently working to find times that will work in everyone's schedules.

Chancellor Behr reminded the group that the Higher Learning Commission (regional accreditor of post-secondary education institutions in our area) will be visiting this year. There will be a new format for the visit. The team will "dive deep" into three areas of special focus. Chancellor Behr thinks two of the topics will be assessment and enrollment challenges. She is confident the team will "catch the magic" of UMM. A positive outcome of these visits is important as HLC is the

“gatekeeper” for federal funds, federal financial aid, and federal grants. It is also important for our graduates to come from an accredited institution. HLC operates on a 10 year model with a Comprehensive Evaluation in Year 4, and a Comprehensive Evaluation for Reaffirmation in Year 10. Chancellor Behr asks us to watch for more information, and to please attend open forums, etc.

Lastly, Chancellor Behr offered that she is available to return to a Division Meeting whenever we’d like.

2. Welcome and Introductions

- For the benefit of the new Student Representatives attending, each person in turn introduced themselves and their role.

3. Old Business: Approve minutes from 4/16/19 meeting

Bina had one correction to the 4-16-19 minutes. The first line of #5 in the minutes should be: Cyrus Bina stated that the UMMC CLA is “thriving by cannibalizing UMM international students.” With that one change the 4-16-19 minutes were unanimously approved.

4. Visitors, continued: Grants Development Pre- and Post-Award Grants Coordinator, Alisande Alleben

Alisande explained the Grants Office is here to assist with “Compliance and Service.” She explained her office offers assistance with both internal and external grants, and administers external grant funds. Please consult them with any external funding questions or bring ideas to them or any funding opportunities you know of - no matter what level in the process you are. It is best to consult them early rather than later.

She reminded the group of several funding opportunities (many with Fall Semester deadlines) that her office can assist faculty with: Grant in Aid, Imagine Grants, Institute for Advanced Study (IAS), NEH Summer Stipends, Lake Region Arts Council, and GPS Alliance Travel Grant. She reminded the group that faculty can receive a FREF III (\$400) up to 3 times a year, FREF III applications must be submitted 14 days before travel, no exceptions.

The Celebration of Scholarly Accomplishments is scheduled for November 12, with poster deadline of September 9. 0

She encouraged the group to stop in and meet the new director, John Hamerlinck.

For specifics on these and other grant opportunities, see the Grants Office web site.

5. Welcome and Introductions, continued

- Faculty changes:
 - New faculty: Sandra Gutierrez (NASNTI post-doc), and Heid Erdrich (Humanities DVPLA; office in IH 116B)
 - Faculty returning from leave: Jennifer Deane (sabbatical), Kevin Whalen (SSL), Tim Lindberg (parental, modified duties), Ben (parental, modified duties), and Roger Rose back from his stint as CST Director.
 - Departures, Left UMM: Oscar Baldelomar, Evan Loehle-Conger, and Kaila Akina.
 - Sabbaticants/SSL: Elliot James (Fall '19 SSL), Satis Devkota (Spring '20 SSL), and Steve Burks (Sabbatical, entire year).
 - Division Chairs finishing their terms: Arne Kildegaard (July 2020).

- New Roles: Leslie Meek (retired but attending our meeting today, and teaching both fall and Spring), Jennifer Deane (McNair), Roger Rose (returning from CST), and Kerry Michael (Serving as one of four faculty fellows in CST, appointment comes with a 2 credit per year course release).

6. Update from the Policy Committee

Ben Narvaez and Heather Peters spoke on behalf of the Policy Committee. The only other member of the Committee is Seung-Ho Joo. Narvaez had emailed a document to the Division yesterday, “Origins and Rationale of the Policy Committee’s Work.” The Committee is tasked with addressing the questions raised by the Vice Provost as to whether our 7.12 document is an impediment to diversify the faculty. In other words, does our 7.12 fail to uphold faculty diversity, is there any impediment there? Narvaez explained the Committee took a holistic approach in reviewing and analyzing our 7.12 document. He acknowledged their work is expanding on what an earlier Social Science Working Group had begun. The Committee will continue to meet, and hope to bring a draft to the Division possibly in October, solicit feedback on the draft, and make further revisions before a vote. Lastly, Narvaez announced that Emily Bruce will replace him on the Committee after Fall Semester.

7. Division Announcements and Updates

- Kildegaard announced the Dean’s Office has lowered the Out-of-State annual allocation from \$650 to \$600.
- As a member of the Steering Committee, Tim Lindberg spoke about the 2019-20 Community Hour schedule which was recently posted. Lindberg noted with the recent elimination of some committees, there are fewer committees to assign meeting dates. If you are on a same committee as last year, note some days have flipped compared to last year’s schedule. Use of open Community Hour for your own purposes will be tolerated more this year, but be mindful that many folks might be obligated to their committees using that hour. He also noted, if you are wondering who does the work of any certain committee that was eliminated, please feel to talk to him or any Steering Committee member.
- It was noted that 2019-20 is NOT a catalog year (this announcement received a round of applause)!
- Discipline Coordinators for this year will be:

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|--|--------------------|
| Anthropology: | Rebecca Dean |
| Economics | Bibhu Panda |
| History | Jennifer Deane |
| Human Services | Heather Peters |
| Management | Bibhu Panda |
| Political Science | Seung-Ho Joo |
| Psychology | Dennis Stewart |
| Sociology | Farah Gilanshah |
| African and Black American Studies (replacing Elliot James) | Sarah B. Buchanan |
| Environmental Studies | Ed Brands |
| Gender, Women, Sexuality Studies | Jennifer Rothchild |
| Latin American Area Studies | Ben Narvaez |

- Promotion and Tenure:
A Fall Meeting Schedule for Promotion and Tenure meetings was sent out with today's agenda. The deadlines for files to Sharon, and meeting dates were reviewed. Candidates should see Sharon to pick up their flash drives. This year's cases are:
 - Promotion cases:
Rothchild; Dean
 - Tenure cases:
Michael; Whalen
 - Retention cases
Devkota, James
 - Annual Review Cases:
Beaver, Bruce, Narvaez Ortiz, Lindberg
- Searches: Only two tenure-track searches were approved for UMM, and Bio-Psychology is one! The other two requests made by Social Science (Asian History and Developmental Psychology) were not approved.
- Work Study: From our \$12,000 federal work study allocation, each faculty member will receive \$450 (i.e. ~ 3 hours/week, 1 semester). The current hourly rate is \$9.86, that is expected to increase on Jan. 1, 2020. Remember, contracts MUST be approved by Financial Aid before work starts. We have a modest amount of institutional work study; see Sharon about this.
- Division Faculty Development Resources are available for such things as travel, supplies, conference registration, etc. The amount has been increased this year from \$200 per person to \$250, one-time only.
- Email the Division Staff if you'd like items added to the Division events calendar.
- Reminder that Sharon's hours in Social Science are: 8:00-11:45 a.m. PLEASE provide lead time when requesting copying and scanning. Laura comes in at 12:45 p.m. There are times the office may need to be closed over lunch, or when staff are running errands - remember to carry your key.
- The staffing reduction (which began one year ago) requires the proctoring of exams by office staff to be limited to the following times:
 - Mornings: 8:00 - 11:30 a.m.
 - Afternoons: 1:15 - 4:30 p.m.
 The office staff reserves the right to not start an exam if it will go beyond the end time.
- Reminder to send an electronic version of your syllabi to Sharon.
- Chair Kildegaard will be giving everyone access to a spreadsheet to track commitments outside teaching, research and service. In the past, he preferred requests for commitments come through him, but faculty routinely accept commitments without consulting him. He hopes this spreadsheet helps.
- Emily Bruce and Arne took a tour of the Imholte Hall displays and bulletin boards, and were not impressed! They will be making updates, starting with the publications showcases. Most of the articles and books currently on display are from the 2006-2009 period, and many of the faculty authors are no longer with UMM. Please send or deliver in person to Sharon a reprint of a more recent article of yours, or perhaps your book itself if you have one.

8. Elections

- Social Committee – Joe and Emily are doing a great job, and thankfully volunteered for another term.

9. Other Items

- Rebecca Dean spoke as the campus Assessment Facilitator. Program Assessment Plans are due Aug. 27. This is a simplified process, on a cycle with a simplified form. She invited folks to stop by at the Assessment Open House today from 1:00 to 4:00 p.m. in IH 112.
- Roger Rose announced the annual Lee Lecture will be Oct. 1. Christopher Ingraham from the Washington Post will be the speaker. Chris's focus/interests in gun and drug policy are very timely topics right now.
- Heather Peters spoke on behalf of Bibhu Panda herself as Master Advisors. She drew attention to the One Stop Student Services handout delivered to mail boxes. The handout contains some handy information, please post it, or have it handy for students with questions. The Majors and Interests Fair will be held on October 18 from 11:00 a.m. to 1:30 p.m. This year the Fair will correspond with a campus visit day. Disciplines should plan to have someone there to represent them. It was noted Oct. 18 is MEA, and the Friday before our Fall Break, so there may not be many UMM students on campus.
- Heather Peters also asked advisees to let financially struggling students know about the bag of food available to them. The bags are available at: Equity, Diversity and Intercultural programs, Resource Center for Gender, Women, and Sexuality, Student Counseling, Office of Residential Life, Campus Police, Student One Stop, Office of Academic Success, and Summit Scholars.
- Arne encourages those interested to join him in attending the open forum with the first candidate for the position of Interim Director of Admissions at 11:10 a.m. (right now).

The meeting adjourned at 11:10 a.m.

Two other items emailed with the Agenda:

1)

[Charge memo to the Policy Committee: 3/7/19]

Ben, Heather, and Seung-Ho,

Thanks for agreeing to serve on the Policy Committee.

The three of you will have terms ending respectively:

Ben Narvaez: December, 2019

Seung-Ho Joo: May 2020

Heather Peters: December 2020

I believe the group is small enough that I need not appoint a convener or chair.

While we should have a Policy Committee at-the-ready for whatever issues come up (and in the future, we will), the immediate policy question facing us is how to deal with the questions raised in the memo from Vice Provost Ropers-Huilman and forwarded to all University units (such as the SS division) last December.

The overarching questions the Vice Provost raises have to do with whether our 7.12 departmental standards for tenure and promotion serve as an unwarranted impediment to diversifying the faculty. Specifically, do we systematically fail to recognize meritorious faculty performance of some kinds, or fail to sanction harmful behaviors prejudicial to maintaining a diverse and welcoming community? In terms of the scope of your work, I would like to see you carefully apply these questions to the text of our existing 7.12, to discuss as a group the risks and rewards for making changes, and finally to recommend specific additions, subtractions, and proposed modifications. I'd like to see the process completed by December 2019, at the latest. If it can be done on a much shorter timeline, so much the better!

This is not a secret committee by any means, so please feel free to discuss your ideas/uncertainties/disagreements/etc. with other colleagues, as the process moves forward.

Again, I am really grateful to you for agreeing to work on these issues.

Sincerely,
Arne

2)

Discipline Coordinators: 2019-20

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|-------|--|
| ANTH: | Rebecca Dean |
| ECON: | Bibhu Panda |
| HIST: | Jennifer Dean |
| HS: | Heather Peters |
| MGMT: | Bibhu Panda |
| POL: | Seung-Ho Joo |
| PSY: | Dennis Stewart |
| SOC: | Farah Gilanshah |
| ABAS: | Elliot James Sarah Buchanan |
| ENST: | Ed Brands |
| GWSS: | Jennifer Rothchild |
| LAAS: | Ben Narvaez |